

# TOWN OF ARLINGTON

## RECREATION STAFF

Jon Marshall, Director  
Erin Campbell, Recreation Supervisor  
Dave Cunningham, Facilities Supervisor



## Recreation Department

## PARK COMMISSIONERS

Shirley Canniff, Chair  
Elena Bartholomew, Vice Chair  
Leslie Mayer  
Jen Rothenberg  
Don Vitters  
Crissy Tarantino - Associate  
John Donato – Associate

The Park and Recreation Commission came to order for its meeting at the Senior Center on Tuesday, November 14, 2017 at 7:00pm.

Members in attendance : Shirley Canniff, Elena Bartholomew, Jen Rothenberg, Don Vitters, Leslie Mayer and Associate Members Chrissy Tarantino and John Donato. Director of Recreation Jon Marshall was also present.

Members from the public : Duke Bitsko, Ginna Johnson and Hillary Holmes from Hatch Chester. Karen Grossman - FOMRP. Buzz Congram, Melissa Brown, Laura Bergoin, Bill Eylap, Cheryl Miller, Judi Berman, Jack Jones, Colin Blair, Ann Jochnick, Forrest Snyder and Brad Barber.

### Open Forum – N/A

Spy Pond Shoreline Project - The Park and Recreation Commission and Conservation Commission were present to view to the presentation made by members of the Hatch Chester project team - "Spy Pond Edge and Erosion Control 30% Design". The presentation focused on schedules, goals, restoration strategies and proposed designs. Ms. Holmes will send the presentation to Mr. Marshall for further review and public posting.

Members of the Commissions and public discussed the following : long-term management strategies, biodegradable materials, 3-year treatment plan and concerns surrounding invasive species, loop path and fencing design near Scannell Field, shoreline vegetation and canopy effects on pond views, geese, funding, the Ice House foundation and porous pathway materials. Additionally, concerns arose regarding the Crew teams' need for safe access to Spy Pond with minimal disruption to the shoreline.

Working Session Conservation Commission - Nathaniel Stevens, Kathy \_\_\_\_\_ and Lela Shepherd were present to represent ConCom. Mr. Marshall presented design plans, field and usage statistics and benefits of installing turf at Hurd Field. ConCom discussed jurisdiction rights, flooding concerns and state/local regulations for the application process. Mr. Stevens will forward a Connecticut field study focusing on toxicology to Mr. Marshall for the Commission to review at a future meeting. Commissioners will visit the turf field recently installed in Winchester. Prior to filing a Notice of Intent, the Commission is required to provide results of engineering and survey work for the site. A second working session will be scheduled.

Bishop Garden Update - Mr. McAneny emailed Mr. Marshall with the requested information

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regarding ADA regulations as they pertain to the proposed granite seating area in the garden classroom. Ms. Rothenberg motioned to approve the installation of the seat wall with accessible seating, pending the appropriate waivers and liability insurance, seconded by Mr. Vitters. Approved 5-0.

Indoor Space Discussion - Mr. Marshall and his office staff have been researching possible locations for Kid Care Afterschool beginning in September 2018. Commercial spaces in town require excessive reconfiguration and/or do not meet EEC requirements based on enrollment. Mr. Marshall will be meeting with Superintendent Bodie about possible public school locations and modular rentals. Ms. Canniff will follow-up with St. Camillus Church.

## Capital Projects - New Updates

Robbins - The path to the garden has been laid out and will likely be the last portion of the project to be completed this fall due to declining weather conditions. Punchlist items for the spring will be discussed at a project meeting the week after Thanksgiving. Ms. Rothenberg suggested further discussion to address information and contact signs at work sites.

Stratton - The playground is open. Fencing has been installed around the field to prevent damage to establishing sod. The field will reopen in the spring.

RMP - A working group meeting will be held November 28, 2017 to discuss dam water levels and next steps. The next project meeting will be held November 30, 2017.

Summer Street Fence - RAD of Rockland, the low bidder for the project, has responded to Mr. Marshall and will begin work within the next two weeks. DPW will begin field work next summer, following the winter season and spring baseball.

Mill Brook - Mr. Vitters has reviewed the 12 proposals and helped narrow the list down to four potential contractors. Mr. Marshall will review the four highest rated proposals and schedule interviews.

## Recreation Topics

Policies and Procedures - The Commission discussed the need to confirm police details if they are a stipulation of an event permit. Due to social media, events are being heavily attended and crowds are increasingly difficult to predict.

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### Correspondence Received - N/A

Approval of Minutes - Ms. Bartholomew motioned to table the minutes of October 10 and 24, seconded by Mr. Vitters. Approved 4-0, with Ms. Rothenberg being absent.

### Comments and Items for Future Meetings

Ms. Canniff welcomed the Commission's new associate member, John Donato.

Ms. Bartholomew motioned to adjourn at 10:45pm, seconded by Mr. Vitters. Approved 4-0, with Ms. Rothenberg being absent.

Respectfully submitted by Deanna Stacchi.

Next meeting is scheduled for December 5, 2017 at 7:00pm in the Senior Center.